

KERN COUNTY SUPERIOR COURT COVID-19 EMPLOYEE ACTION PLAN

Responding to COVID-19 Exposure (Rev. 7/1/2020)

In order to maintain safe and healthy working conditions, the following guidelines have been established.

In each situation listed, please contact HR as soon as practicable. HR will collect the information recommended by Centers for Disease Control and Prevention (CDC) and Cal-OSHA.

Email HR@kern.courts.ca.gov or call (661) 868-4957 to leave a message

ASSESSMENT		ACTION
Employee has SYMPTOMS** plus one of the following:	<ul style="list-style-type: none"> Is presumed positive (flu/other tests negative) Is high-risk (Close contact* w/positive or presumed positive individual) Has positive diagnosis Has other high-risk considerations 	Do not report to work until you have: <ul style="list-style-type: none"> Notified your supervisor Contacted HR to perform a risk assessment ***A note from a health professional may be required
	<ul style="list-style-type: none"> HAS SYMPTOMS <u>ONLY</u> 	Do not report to work until you have: <ul style="list-style-type: none"> Notified your supervisor Contacted HR to perform a risk assessment ***A note from a health professional may be required
Employee has no SYMPTOMS** but meets <u>one</u> of the following CONTACT levels	Close contact* <ul style="list-style-type: none"> with someone who has had close contact with a positive, presumed positive or symptomatic high-risk individual with presumed positive individual (flu/other tests negative) with positive individual with person with symptoms who has other high-risk considerations 	<ul style="list-style-type: none"> May report to work Contact HR to perform a risk assessment
	<ul style="list-style-type: none"> Close contact* with person with symptoms 	<ul style="list-style-type: none"> May report to work Contact HR to perform a risk assessment
	<ul style="list-style-type: none"> Contact (not close*) with person in any of above categories 	<ul style="list-style-type: none"> May report to work Contact HR to notify

*CLOSE CONTACT is defined by the CDC as closer than 6 feet for 15 minutes or more. Direct coughing, etc. on someone would always be considered close contact.

**SYMPTOMS (not an exhaustive list) – cough, sore throat, fever ($\geq 100.4^{\circ}$), shortness of breath (temperature should be monitored daily)