

TEMPORARY JUDGES CHECKLIST

TASK TO COMPLETE

	Application for Temporary Judge submitted to Yadira Jimenez, Superior Court of California, County of Kern, 1215 Truxtun Avenue, Bakersfield, CA 93301 or e-mail Yadira.Jimenez@kern.courts.ca.gov
	A member in good standing with the California State Bar and an attorney for 10 years.
	Within the last 3 years, completed a 3-hour mandatory face-to-face class on Bench Conduct and Demeanor (See CRC Rule 2.812(c)(1)).
	Within the last 3 years, completed a 3-hour mandatory class on Judicial Ethics for Temporary Judges. This may be found at http://www2.courtinfo.ca.gov/protem/ (See CRC Rule 2.812(c)(2))
	Within the last 3 years, completed a 3-hour substantive law training in each subject area in which the attorney will serve as a temporary judge (See CRC Rule 2.812(c)(3)).
	Have provided a copy of the Certificate of Completion for each course to Yadira Jimenez, Superior Court of California, County of Kern, 1215 Truxtun Avenue, Bakersfield, CA 93301 or e-mail Yadira.Jimenez@kern.courts.ca.gov (Online courses provide the certificate at the end of each online course).
	Sworn in and signed oath on file with the court.

KERN COUNTY SUBSTANTIVE TRAINING QUALIFICATIONS

Family Law	Attorneys who are "Family Law Certified Specialists" automatically meet Family Law substantive requirements. Submit verification to Yadira Jimenez. With the approval of the Presiding Judge <u>in lieu of certificate</u> , an applicant may submit verification that they have completed the following online courses at (http://www2.courtinfo.ca.gov/protem/) Calendar Management in Family Court, Custody and Visitation, Determining Income, Child and Spousal Support, Characterizing Property, Dividing Property and Domestic Violence Restraining Orders. Submit Certificates of Completion to Yadira Jimenez.
Small Claims	Complete both online courses Procedures & Practices and Consumer & Substantive Law at (http://www2.courtinfo.ca.gov/protem/) Submit Certificates of Completion to Yadira Jimenez.
Juvenile	Complete both online courses, Dependency and Delinquency, at (http://www2.courtinfo.ca.gov/protem/) Submit Certificates of Completion to Yadira Jimenez.
Traffic	Complete 3 hours of the online course Traffic Cases at (http://www2.courtinfo.ca.gov/protem/). Submit Certificate of Completion to Yadira Jimenez.
Unlawful Detainer	Complete the online course at (http://www2.courtinfo.ca.gov/protem/) Submit Certificate of Completion to Yadira Jimenez.
Criminal	Attorneys who are "Criminal Law Certified Specialists" automatically meet Criminal Law substantive requirements or you may apply to the Presiding Judge requesting qualification. Submit verification to Yadira Jimenez.