

### **Trial by Declaration (Written Statement)**

If you plead not guilty and want to complete a written Trial By Declaration, you must submit:

1. “Request for Trial By Declaration” form (**Judicial Council Form TR-205**)
2. The total amount of bail owed on your case.

The officer who issued the citation will submit a statement of the facts. The officer’s declaration and your declaration will be submitted to the Judge or Commissioner on the due date. You will be notified by mail of the ruling.

If you disagree with the decision of the court, you must file a Trial De Novo (**Judicial Council Form TR-220**) within 20 days of the date the judgment was mailed to you.