

PETITIONER:	CASE NUMBER(S):
RESPONDENT:	

PROOF OF SERVICE BY MAIL

1. I am at least 18 years of age and not a party to this action.
2. My residence / employment address where the mailing is referenced herein occurred is:

3. I served a copy of the following documents (*specify*) : by enclosing them in an envelope AND
 - a. **depositing** the sealed envelope with the United States Postal Service with the postage fully prepaid.
 - b. **placing** the envelope for collection and mailing on the date and at the place shown in item 4 following our ordinary business practices. I am readily familiar with this business’s practice for collecting and processing correspondence for mailing. On the same day that correspondence is placed for collection and mailing, it is deposited in the ordinary course of business with the United States Postal Service in a sealed envelope with postage fully prepaid.
4. The envelope was addressed and mailed as follows:
 - a. Name of person served:
 - b. Address:

 - c. Date mailed:
 - d. Place of mailing, (*City, State, Zip code*):

 - a. Name of person served:
 - b. Address:

 - c. Date Mailed:
 - d. Place of mailing (City, State, Zip code):

5. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date:

(TYPE OR PRINT NAME)



(SIGNATURE)